

**CLIENT RECORDS TO REQUEST**

**General Information**

- JIS/JABS
- Birth Certificate
- Marriage, Death Certificates

**Social Services Records**

**(DSHS/welfare, CPS, private social svc agencies, guardianship/adoption/foster care, SSDI)**

- DSHS
- DCYF-CPS
- HCA
- SSA
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**School Records**

**(All schools/districts K-12, GED, college/vocational, IEP/504/SPED, TeamChild)**

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**Medical / Mental Health / Treatment Records**

**(Birth, medical, MH, psychiatric, therapy/counseling, drug/alcohol/SO treatment)**

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**Employment / Military Records**

**(Social Security Admin, employers, workers' comp, military)**

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**Juvenile Detention / Court / Probation Records**  
(Juvenile court file, DCYF-JRA)

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**Adult Institutional / Probation Records**  
(Jail-general, jail-medical, prison, DOC, probation/parole, federal detention/BOP)

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**Adult Legal / Court Records**  
(criminal/civil/probate cases, protection orders, DV/family court, divorce)

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**Police & CAD Records**

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**Miscellaneous**  
(AA/NA, charity/volunteer, sports teams, political organizations, religious institutions)

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